

DIRECTORATE OF SECONDARY EDUCATION
GOVERNMENT OF ARUNACHAL PRADESH
ITANAGAR.

No. EDA/292/2019-20
To,

Dated Itanagar, the 25th May'2023

The Deputy Director of Secondary Education.

Tawang/Bomdila/Seppa/Lemmi/Yupia/ICR Region/Koloriang/Jamin/
Ziro/Raga/Daporiji/Aalo/Mechuka/Basar/Likabali/Pasighat/Yingkiong/
Boleng/Changlang/Khonsa/Longding/Tezu/Namsai/Hawai/Anini/Roing.

Sub: Tentative Calendar of Activities for the Academic session'2023-24.

Sir/Madam,

A copy of Tentative Calendar of Activities for Classes IX to XII under the Department of Secondary Education for the academic session'2023-24 is enclosed herewith for information and compliance.

Therefore, you are directed to make it wide circulation to all the Headmasters/Principals under your jurisdiction. The same copy may be acknowledged to all the Deputy Commissioner/ADC/EAC/Circle Officers of your district for effective monitoring and supervision in accordance with the calendar of Activities frame by the Department.

Yours Sincerely,

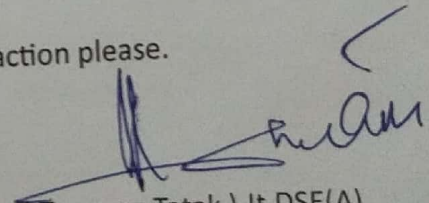
Sd/- Marken Kadu
Director of Secondary Education
Govt. of Arunachal Pradesh
Itanagar.

Dated Itanagar, the 25th May'2023.

Memo No. EDA/292/2019-20

Copy to :-

1. The P.S to Hon'ble Minister (Education) Govt. of Arunachal Pradesh for information.
2. The P.A to Commissioner (education) Govt. of Arunachal Pradesh for information.
3. The P.A to Special Secretary (education) Govt. of Arunachal Pradesh for information.
4. The P.A. to/SPA (Secondary Education) Govt. of Arunachal Pradesh for information.
5. The Deputy Commissioner, Tawang/Bomdila/Seppa/Lemmi/Yupia/ICR Region/
Koloriang/Palin/Ziro/Raga/Aalo/Mechuka/Basar/Likabali/Pasighat/Yingkiong/Boleng/
Changlang/Khonsa/Longding/Tezu/Namsai/Hawai/Anini/Roing for information and
necessary action please.
6. The P.A. to SPD, ISSE for information and necessary action please.
7. Office copy/Spare copy.


(Tanyang Tatak) Jt.DSE(A)
for Director of Secondary Education
Govt. of Arunachal Pradesh
Itanagar.

GOVERNMENT OF ARUNACHAL PRADESH
DIRECTORATE OF SECONDARY EDUCATION
ITANAGAR.

No-DSE-20018/1/2021

Dated Itanagar, the th May, 2023.

CALENDAR OF ACTIVITIES FOR ALL GOVT. SCHOOLS OF ARUNACHAL PRADESH.
ACADEMIC SESSION: 2023-2024.

ADMISSION PERIOD FOR NEW ACADEMIC SESSION: - 1st June'2023 -15th June,2023 (It is mandatory to complete whole admission process within given period except transfer case, class-X compartment pass candidates). No session charges for admission are there.

A. **TERMS:**

1. FIRST TERM : 1st June,2023 to 31st Oct.'2023.
2. SUMMER VACATION : 17th April,2024 to 31st May,2024.
3. SECOND TERM : 1st November, 2023 to 31st March,2024.

B. **School Time:**

1. **Single shift school:**

Monday to Saturday	08:00am to 03:30 pm
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C. **Important activities: -**

(i)	State Level Conference of all Heads of School of GHSS / GSS	1 st week of Aug 2023
(ii)	On line Transfer / Posting of Teacher (Applications should be submitted by 30 th April 2023 through proper channel only & none to be entertained thereafter for upcoming Academic session.	Orders to be issued during Summer Vacation and by June' 2023 itself.
(iii)	Departmental Promotion Committee (DPC) for all categories 1 st DPC 2 nd DPC	last week of July 2023 last week of Jan 2024

D. **ACADEMIC ACTIVITIES: -**

1. **General: -**

(i)	Re-opening of School	1st June,2023 (Thursday).
(ii)	Admission of all Classes (CI-IX, X & XII)	1 st - 15 th June,2023.
(iii)	Academic Classes will simultaneously start from	16 th June'2023 (Friday). (All students who are promoted will automatically transit to next class and need not take re-admission).
(iv)	Formation of Houses	By 16 th June, 2023. Names of Houses have been prescribed for all schools in the names of Rivers of Arunachal Pradesh as Siang, Kameng, Subansiri, Lohit, Dibang) – Any four names may be selected.
(v)	Last Date of Admission of Class-XI	Within 15 days after the declaration of CBSE result.
(vi)	Last Date of Admission for Compartment Examination passed (students) of Class XI	Within 15 days after the declaration of CBSE compartment result.

2. **SCHOLASTIC: - Term-wise Examination for AISS/AISSCE (Internal) & CBSE.**

(i)	Commencement of academic classes	16 th June, 2023.
(ii)	Textbook distribution in the schools	Free textbooks to be issued simultaneously during admission time.

(iii)	AISSC / AISSE Compartmental Examination	To be notified by the CBSE.
(iv)	Periodic Test – I, II & III	To be conducted as per notified by CBSE for Classes IX to XII.
(v)	Half-yearly Examination of Classes IX to XII	November'2023.
(vi)	Pre- Board Examination for Classes X & XII	1 st week of January'2024
(vii)	Practical Examination for classes –X & XII	7 th -22 nd Jan'2024.
(viii)	All India Senior Secondary Certificate Examination (AISSCE) / All India Secondary School (AISS) Practical Examination	To be notified by the CBSE.
(ix)	AISSC/AISSCE for Class-IX & XI (Internal) State Board Examination 2024.	Within 2 nd week of February, 2024.
(x)	All India Senior Secondary Certificate (AISSC) /All India Secondary School External Board Exam 2023-24	Dates to be notified by the CBSE.
(xi)	Declaration of the Result of classes-IX & XI except class-X & XII	30 th March'2024 uniformly by all DDSE(s)

3. OTHER SCHOLASTIC ACTIVITIES:

(i)	Felicitation of CBSE Toppers (Dera Natung / Sangey Lhaden Award) at State level.	Within 15 days after declaration of CBSE results
(ii)	State Merit Scholarship Award X & XII passed students (On the Basis of CBSE Result. Cl-X 20 students & Cl- XII – 10 students.)	Within 15 days after declaration of CBSE results
(iii)	Conduct of State Merit Exam 2023 for Class VIII Pass students	18 th Nov.,2023
(iv)	State Level National Means cum Merit Scholarship Examination / National Talent Search Exam 2023.	As per the notification of NCERT, New Delhi.
(v)	State Merit Scholarship Award for Class-VIII Passed (on the basis State Merit Examination Result which is Centrally conducted by DSE)	January 2024.
(vi)	National Level National Means cum Merit Scholarship Examination / National Talent Search Exam 2023.	As per the notification of NCERT, New Delhi.

4. Co-Scholastic Activities: -

Co-scholastics activities are continuous process. It includes Games & sports, cub-bulbul, Scouts & Guides activities, NCC, NSS, cultural activities, school day celebration, literary activities etc.

(i)	Science Seminar 2022				
	a) School Level	As notified by the BITM,Kolkata			
	b) District Level	As notified by the BITM,Kolkata			
	c) State Level	As notified by the BITM,Kolkata			
	d) School Level Science Exhibition	As notified by the BITM,Kolkata			
	e) District Level Science Exhibition	As notified by the BITM,Kolkata			
	f) State Level Science Exhibition	As notified by the BITM,Kolkata			
(ii)	GOVERNOR'S G.K. QUIZ COMPETITION				
	a) School Level	Within August, 2023			
	b) District Level	Within September, 2023			
	c) State Level	21st October'2023 (Saturday)			
(iii)	INSPIRE EXHIBITION				
	a) School Level	To be notified by NIF, New Delhi			
	b) District Level	To be notified by NIF, New Delhi			
	c) State Level	To be notified by NIF, New Delhi			
(iv)	SCOUTS & GUIDES ACTIVITIES: - Detailed schedule to be notified by Scouts & Guides H.Q.				

a) NCC Training Schedule for The Year 2023-24

Sr	ACTIVITY	DURATION	LOCATION
1)	Combined Annual Training Camp (CATC)	Oct., Dec. 2023 & Jan.2024	Naharlagun
2)	Advanced Leaders Course (ALC)- VI	28 May – 08 Jun.'2024	WB & Sikkim

3)	Special Climbing Training Camp (RCTC) JW	19 Nov.' - 30 Nov.'2023	Gwalior
4)	NER Ek Bharat Sheshth Bharat (EBSB) I	06 Dec. - 17 Dec.'2023	Silchar
5)	NER Ek Bharat Shresth Bharat (EBSB) II	28 Dec. - 08 Jan.'2023	Tezpur
6)	NER Trek I	Dec.'2023	ARP School Laitkor
7)	NER Trek II	Jan.'2024	Dibrugarh
8)	Camel Safari/ Special national Integration Camp (SNIC)	01 Aug.-13 Sep.'2023	Jaisalmer
9)	Att of SW Cadets OTA	Oct.'2023	OTA Chennai
10)	Basic Mountaineering Course	17 Sep-13 Oct.'2023	National Institute of Mountaineering and Allied Sports (NIMAS) Arunachal Pradesh
11)	Basic Mountaineering Course	17 Sep. - 14 Oct.'2023	National Institute of Mountaineering and Allied Sports (NIMAS) Arunachal Pradesh
12)	Basic Mountaineering Course	20 Mar. - 16 April 2024	National Institute of Mountaineering and Allied Sports (NIMAS) Arunachal Pradesh
13)	'C' Certificate Examination	July 2023	DNGC, Itanagar

b) Games & Sports Activities

1)	Special Examination for students of class IX & XI who could not attend the final Examination and State Board Examination (Internal) due to their participation in the Sporting events	1 st & 2 nd week of June every year
2)	International Yoga Day Celebration (All offices, Colleges & Schools)	21 st June '2023
3)	District Level Subroto Mukerjee Cup Football Tournament/School Games Football.	August/September'2023
4)	Refresher course for PETs	July '2023
5)	State Level Subroto Mukerjee Cup Football Tournament/School Games Football	2 nd week of October'2023
6)	National Level Subroto Mukerjee Cup Football Tournament	September/October'2023
7)	Yoga Camp & Self Defense Training of Girls Students (ISSE)	October'2023
8)	Fitness Week Celebration and Activities under Fit India Mission (Fit India School Movement)	As notify by Central govt.
9)	State-Level School Games	July'2023- January'2024
10)	National Level School Games (Subject to confirmation from SGFI)	As per SGFI Calendar
11)	Felicitation for the Medal winner in National Level School Games.	February' 2023
12)	Prime Minister Youth Camp & Cycle Rally in Border Areas.	Nov.2023 to February'2024.
13)	State Level Marathon run for unity	31 st October'2023
14)	District, State & National Kho-Kho championship	October/November'2023
15)	Mukhya Mantri Champion	1 st week of December'2023

C. NSS Activities will be decided by the concerned school authorities in consultation with the Programme Officer (NSS).

D. The Scouts & Guide Activities details schedule to be notify by Scout & Guide

Sl. No	Name of the activities	Month	Dates: From - to	Organized by	Venue	No. of Days	NO. of Participants	No. of Staff	Total
1	State Executive/District Trainers & organizers meet	June	14 th - 16 th June '2023	SHQ	STC, NLG	3 Days	87	5	8
2	Rajya Puraskar Award Ceremony	June	27 th -29 th 'June 2023	SHQ	STC, NLG	1 Days	21	4	5+(4)
3	State level Rajya Puraskar Testing Camp2023	July	15 th - 19 th June '2023	SHQ	STC, NLG	4 Days	92	12	04

4	Review Meeting of vision 2024 & Workshop on OYMS State Level Rajya Puruskar Testing Camp	August	23 th – 25 th Agust 2023	SHQ	STC, NLG	5 Days	230 (254 Eligible)	12	42
5	Advanced Course for Scout Masters and Guide Captains	September	In the month of September 2023	SHQ	STC, NLG	7 Days	60	10	70
6	State Level Tritiya Sopan Training & Testing Camp	October	Within October 2023	SHQ	STC, NLG	7 Days	60	10	70
7	CM Shield Competition	September	Within September 2023	SHQ	STC, NLG	5 Days	80	10	90
8	State Level Standrad Judging Camp	November	Within November/December 2023	SHQ	STC, NLG	5 Days	100	25	125
9	Rajya Puraskar Award Ceremony 2023	January	Within January 2024	SHQ	SHQ/Raj Bhawan				
DISTRICT LEVEL ACTIVITIES 2023-2									
1	Unit Leaders Meet	June	Within June 2023	DHQ		1 Day			
2	Patrol Leaders Training Camp	August	Third week of Aug. 2023	DHQ		4 days			
4	Cub Bulbul Utsav	October	19 th – 22 nd Oct. 2023	DHQ		4 Days			

5. INSTRUCTIONAL HOURS/ WORKING DAYS

Secondary Level : 8 Hrs / 244 days

a. Distribution of Periods per week as per Arunachal Pradesh RTE Rules:

(i)	Secondary / Hr Secondary Level	48 periods of 40 minutes duration each
	Language –I	6 Periods.
	Language –II	6 Periods.
	Mathematics	9 Periods.
	Science	9 Periods.
	Social Science	9 Periods.
	SUPW/ Vocational Education	3 + 3 = 6 Periods.
	Arts Education	2 Periods.
	Physical & Health Education	2 Periods.
	Business Studies	6 Periods.
	Accountancy	6 Periods.
	Agriculture / Horticulture	6 Periods

Note: Duration of working hours per day may not be less than 7 hours 30 minutes including preparation hours. Judicious & need based assignment of allotment of period according to subject-teacher shall be judiciously done. The school, keeping the overall number of periods in each subject/area, may assign more or less no. of periods to individual units according to their relative importance, if thought necessary.

b. Work Load of the of the teaching staff as per Arunachal Pradesh Education Act-2010: -

(i)	Principal/Headmaster	12 Periods per week.
(ii)	Vice Principal	18 Periods per week.
(iii)	PGT (Language)	30 Periods per week.
(iv)	PGT (Other Subject)	33 Periods per week.
(v)	TGT (Language)	30 Periods per week.
(vi)	TGT (Other Subject)	33 Periods per week.
(vii)	Agri- Demonstrator	Regular engagement in demonstration of Agri-Horti activities in the schools since the beginning of academic session.
(vii)	PRT/TGT	36 Periods per week.
(viii)	PET/Music/Craft / Arts Teacher)	33 Periods per week.

(ix)	Lab. Asst/Demonstrator	Regular engagement in Lab. activities since the beginning of academic session. Academic classes may also be assigned to them as per need of the institution.
(x)	Computer Teachers	Regular computer class should be organized. May also be assigned academic class as per need of the institution.

6. GIRLS STUDENT HEALTH & HYGIENE SCHEME FOR CLASSES IX TO XII.

(i)	<u>Girls students Hygiene Scheme (Class-IX to XII)</u>	
a)	Circulation of message to all DDSE of the District	11 th July of every year
b)	Submission of the students list to this Directorate	20 th July every year
c)	Scrutiny of the Beneficiary name	July every year
d)	Submission to Finance Department	30 th July of every year

7. SCHOOL UNIFORM SCHEME FOR CLASSES I TO XII.

(i)	<u>School Uniform for the students of (Class-I to XII)</u>	
a)	Circulation of message to all DDSE of the District	15 Days after the Declaration of Class X Compartmental Examination by the CBSE
b)	Submission of the students list to this Directorate	By 15 th September, 2023.
d)	Submission to Finance Department for FD's Concurrence & A/A	By 15 th October, 2023

8. STIPEND: (Only for Students Who Stay In Hostel And Is A Mandatory Condition)

(i)	Circulation of message to all DDSE of the district	July of every year
(ii)	Submission of students list to this Directorate	July to august every year
(iii)	Fund Approval	September to October every year
(iv)	Final disbursement of Stipend.	31 st March of every year

9. TENTATIVE SCHOOL INSPECTION SCHEDULES.

	Month-wise/Week wise Inspection Schedules		Remarks
	State level	District Level	
1.	April 1 st week	June 1 st week	(i) State Level Officers: - DSE/DEE/JT. DSE/ Jt.DEE/ DDSE/ DDEE + 5 Central Inspection Teams
2.	June 2 nd week	July 2 nd week	
3.	September 2 nd week	August 1 st week	
4.	November 3 rd week	September 1 st week	
5.	Jan' 1 st week	October 1 st week.	
		November 1 st week	(ii) District Level Officers: - DDSE/DAEO/BEO/BRP/BRC/CRC
		December 1 st week	
		January 1 st week	

N.B:-

- 1) The above schedules are Normal/Routine Inspection Schedules of the Department. However, apart from these, special/Surprise Visit/ Inspection will also be conducted as and when required by the Department/ Govt.
- 2) The DDSE of the districts should ensure that minimum number of inspections by individual officers is to be at least 4 times per week and be notified for each officer and to ensure all schools get covered at least twice in an academic session. Entries are ensured in Inspection Register at school level. A copy of inspection Report is endorsed to the concerned Director and Secretary Education.
- 3) The Inspecting officers will submit the detail inspection report to the department/ Govt. as per the prescribed format and guidelines.
- 4) Vocational streams may be included in the routine from the academic session 2019-2020 as earlier as the subjects like IT & TT are taught from Class IX to XII in all the Govt. Higher Secondary Schools as additional and Elective subjects both in Secondary and Senior Secondary level on CBSE pattern.
- 5) All the School children may be involved in the celebration of World Disabled Day on 3rd December every year and give them chance to be sensitized about Children with Special Needs and Person with Disabilities.

- 6) Provision of one period for each class may be kept for Library / Reading Corner to inculcate reading habits among the children.
- 7) Three periods each in every week for co-scholastic area like Art Education, Health & Work Education may be kept.

10. CELEBRATION OF IMPORTANT NATIONAL & INTERNATIONAL DAYS IN SCHOOLS: -

The school authority should ensure to know their students about the important National & International Days in school by celebrating in a simple way or in a grand manner to mark a day: -

Sl.No	Important Days	Date & Month	Celebration Type
i.	Republic Day	26 th January Every Year	Mass participation by all.
ii.	National Science Day	28 th February Every Year	Read out the importance of science day by Science Teacher in Classroom
iii.	International Women's Day	8 th March Every Year	Read out the importance of Women's Day by S/S Teacher in Classroom.
iv.	World Water Day	22 nd March Every Year	Read out the importance of World Water day by Science Teacher in Classroom.
v.	World Environment Day	5 th June Every Year	Social Service activities with plantation programme by all, Painting Competition from Class-III to VIII.
vi.	International Yoga Day	21 st June Every Year	Mass Participation of all.
vii.	World Population Day	11 th July Every Year.	Read out the importance of World Population Day by S/S Teacher in Classroom.
viii.	Independence Day	15 th August Every Year	Mass participation by all.
ix.	Teacher's Day	5 th September Every Year	Participation of all with Cultural presentation from Class-VI to VIII Students.
x.	International Literacy Day	8 th September Every Year	Competition like Essay writing from Class VI-VIII, Painting Competition from Class-I to VIII and Quiz Competition from Class-V to VIII.
xi.	Gandhi Jayanti	2 nd October Every Year	Competition like Essay writing from Class VI-VIII, Painting Competition from Class-I to VIII and Quiz Competition from Class-V to VIII.
xii.	World Food Day	16 th October Every Year	Read out the importance of World Food Day by Science Teacher in Classroom
xiii.	United Nations Day	24 th October Every Year	Read out the importance of United Nations Day by S/S Teacher in Classroom
xiv.	National Unity Day	31 st October Every Year	Read out the importance of National Unity Day by S/S Teacher in Classroom
xv.	Children Day	14 th November Every Year	Participation by all Cultural Presentation, Gardening etc.
xvi.	International Day of Persons with Disabilities	3 rd December Every Year	Encouragement of Students with Disabilities in every field by Teachers.
xvii.	World Human Rights Day	10 th December Every Year	Brief on World Human Rights Day by the Head of Institution in the school for few minutes.

11. DAILY BASIS ACTIVITIES DURING SCHOOL ASSEMBLY TIME FOR WHOLE ACADEMIC SESSION: -

Sl.No.	Day	Activity
i.	Monday	Reading out of Constitution of India by Teacher to be followed by all students.
ii.	Wednesday	Reading out of pledge on "Fit India Movement".
iii.	Friday	Brief on objective of "Ek Bharat Shreshtha Bharat" and reading out of one's cultural & social activities of other State to know better understanding, unity & respect.
iv.	Saturday	Awareness Against Drug Abuse (Drug Abuse awareness workshop week to be conducted in every academic year)/ Awareness about the Traffic Rules.

12. OBSERVATION OF LITERARY WEEK/SPORT CUM CULTURAL WEEK IN THE SCHOOL FOR ONCE/TWICE IN THE GIVEN ACADEMIC SESSION 2023-24: -

i.	Literary Week	1 st Week of February 2024. Debate, Symposium, Conversation, Quizzes, Essay Writing, Painting Competition etc.
ii.	Sport cum Cultural Week	4 th week of the Month of August'2023. Football, Club-Bulbul etc. and cultural activities Singing & Dancing, folk competition etc.

13. SHOWING OF INSPIRATIONAL MOVIES/ DOCUMENTARIES (EXCLUSIVELY FOR THE SCHOOLS WITH PROPER POWER SUPPLY AND SMART CLASSROOM):-

i.	Inspirational Movies/Documentaries	4 th Saturday of every month in the whole academic session. Such movies to be managed by the teachers.
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14. SWACHH BHARAT ABHIYAN (CLEANLINESS DRIVE) IN SCHOOLS: -

Sl.No.	Nature of Abhiyan	Day
i.	Weekly	Half-Day (30 Minutes) after in Every Saturday (Except Second Saturday of the Month).
ii.	Monthly	Whole -Day in every last Saturday of the Month.

15. SCHOOL MAINTENANCE SCHEDULE:

The school Authority & SMC shall be held responsible to chalk-out the schedule of operation & maintenance besides planning of periodical visits of District/ Block/ BRC/ CRC level monitoring / supervisory team according to the under mentioned checklist and observation report shall be properly placed on records for follow-up action.

(a) Daily Maintenance:

1. General cleaning of indoor floors of the entire school complex including toilet and kitchen.
2. Cleaning of any water-logging in the entire school premises.
3. Dusting of general storage, desks and benches and toy/ book storage for children.
4. Safe & clean drinking water/ hand washing with soap for children.

(b) Weekly Maintenance:

1. Checking all leaky taps, valves, flushing cisterns etc.
2. Checking entire blockage in the drains, sewage pipes and water pipes.
3. Checking loose locks and shutters of all the doors, windows and almirah etc.
4. Loosening of fine sand with a shovel wherever required.

3. Observe any water logging in open areas.
4. Check for clogged drains on the ground, courtyard, and waster outlets from courtyards.
5. Remove stains and marks on the enamel painted portions of the walls (especially corners and edges) door, window, almirah shutters with damp cloth/ mill detergent dampened cloth.

(d) Monthly Maintenance:

1. Checking of any damp marks on the walls, ceilings, and floor.
2. Checking of any termites, ant hills, spider webs in the building.
3. Checking of proper hardware operation of all doors, windows and almirahs.
4. Checking of any cracks on walls and roofs.
5. Checking of main water storage tank cover and outlets are leaking and the stored water is clean.
6. Checking if all the manhole covers/ inspection chamber covers are properly in place and not damaged.
7. Checking if the First Aid Kit is up-to date and the medicines are within their expiry date. Replenish as per need.

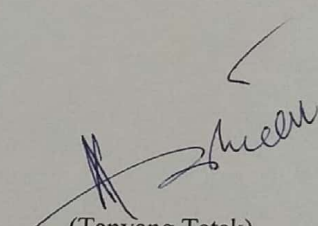
(e) Yearly Maintenance

1. Practice of Kitchen garden for Mid-day meal in all the Schools.
2. Plantation and flower garden in an around the school campus for beautification.

16. SAFETY MEASURES TO BE TAKEN BY SCHOOL AUTHORITY: -

- i. Teachers should always advise the students to maintain Covid-19 appropriate behavior in the school like regular wearing of masks, hand sanitizers and social distancing while in classes.
- ii. Regular thermal scanning to all students and staff and parents in the school campus.
- iii. Provision of good furniture in the school, electric wiring and water tap to avoid any untoward incident in the schools.

This has got approval of competent authority.


(Tanyang Tatak)
Jt. Director of Secondary Education
Govt. of Arunachal Pradesh
Itanagar

